

Organized 4-H Club or Group Annual Affirmative Action Report

All Organized 4-H Clubs must be open to youth participation regardless of race, color, gender, national origin, or disability in order to receive any benefit of the Colorado 4-H Program.

Compliance Statement

The _____ provides opportunities for all participants, and is open for membership
 (Name of Organized 4-H Club or Group.)
 to all youth of eligible age, no younger than five (5) years old, nor older than 18 years, on December 31 of the current enrollment year, residing within its boundaries, regardless of race, color, gender, national origin, or disability.

Signed: _____ Address: _____
 Organizational Leader

This form, completed and returned to the local CSU Extension office is necessary to allow CSU Extension, under the law, to provide support to a 4-H club and to extend the organized club or group the right to use the 4-H name and emblem. Thank you for positively addressing these affirmative action requirements.

Please make a statement indicating what your club has done to encourage participation by all potential youth in your area. Examples follow: list any mass media used (newspaper, radio, TV) and/or list personal letters, circulars, or personal visits to potential minority recipients, inviting them to participate (include dates and places of meetings or planned activities.) Attach copies of correspondence, news releases, etc. to this form. If needed, you may use the form below to document All Reasonable Effort.

All Reasonable Effort Form

✓	Methods	Dates	Number	Location	Ethnicity/Race	Comments
	Mass Media, including radio, newspaper, TV					
	Newsletters, posters, flyers, announcements					
	Personal letters inviting select people to participate in the program (potential members and adult volunteers)					
	Personal contacts (phone, in person) to inform them about 4-H and encourage their participation (potential members and adult volunteers)					
	Community and school groups contacted with information or through community service					
	Joint activities that resulted in integrated programs					
	Membership drive or promotional programs to reach minorities (e.g. festivals, fairs, displays)					
	Volunteer recruitment and/or volunteer development training					
	Meeting places selected to encourage minority participation					
	Other					