



# 4-H Online 2.0 Animal Entry Guide

## Dog Project

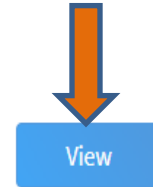
*\*Note: For 4-H Members 8 and above*

### Log into 4-H Online

- Use your family email and password [co.4honline.com](http://co.4honline.com)

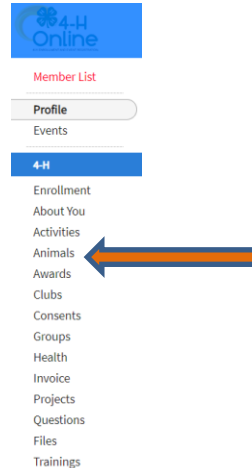
Click “View”, next to Member’s Name

Tucker Jeter #221671  
Sep 18, 2010

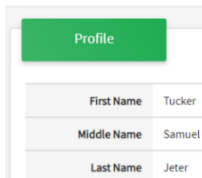


### Locating ‘Animals’

- **Desktop**, select “Animals” from the left side navigation



- **Smart Phone or Tablet**, click on the 3 bars in the top left corner



With either option, this will bring up a drop down list to begin adding Animals.



## Adding an Animal

- Click "Add an Animal"

Add an Animal

Animals

Add an Animal

Add New Animal

Adding a new animal not previously registered can be done here.

Add New Animal

Previously Added Animals

Animals that have been added and approved by the member or a family member in a previous program year and can be re-activated for the current program year.

Then select "Add New Animal"

- Select Dog, from the drop down. **REQUIRED:** Enter Animal's name, click "Save"

Add an Animal

New Animal

Animal Type *required*

Dog

name *required*

Muffy

Cancel Save

- Next, click "Show Questions"

**Animal Entry is open for the current enrollment year.** - Is all information complete? Check all county animal entry deadlines.

**READ All County instructions for each animal species as county requirements vary.**

Show Questions

Back Next

- The animal's name will be carried over from the previous screen.

Animal Name *required*

Muffy

Name

- Enter the **CURRENT** weight of the animal. This is for determining size of the animal.

Beginning Weight

Enter Current Weight of Animal

- Enter the animal's birth date.

Animal Birthdate

Birth Date

- Choose the breed from the drop-down box. Choose "other breed" or "mixed breed" if breed isn't listed. **ONLY** select one breed.

Breed *required*



- Fill in a description of the dog's colors and markings.

Colors And Markings

Provide any specific animal colors and/or markings.

- Enter the dog's height in inches as measured from the ground to withers (highest point of the dog's shoulders).

Height

- Enter whether you own the dog or are leasing it.

Owned Or Leased

OwnedOrLeased

- Enter all vaccination information (Note: Enter **Expiration** dates)

Bordetella Vaccination Date

Bordetella Vaccination Date

Distemper VaccinationDate

Enter Expiration Date vaccination was given (Could also be included in a combo shot called DHPP or DHLPP)

Parvo Expiration Date

Parvo Expiration Date - Enter Expiration Date of Vaccine

Rabies Expiration Date

Enter Rabies Expiration Date

Rabies Tag Number

Enter Rabies Tag Number

Rabies Vaccination Date

Enter Rabies Vaccination Date

- Enter the registration information if your dog is registered.

Registered Name

RegisteredName

Registration Number **required**

RegistrationNumber

- Enter the Animal Gender – male or female.

Animal Gender

Sex

- Enter a Tag or Tattoo, if applicable.

If applicable, Enter Tag number

Tag

If applicable, Enter Tattoo information or Optional Microchip Number

Tattoo



- Click “Next”, continue with the “File Uploads” that are required by your local county extension office. These will vary by county and species. **Please follow your county guidelines.**



- Confirm all information, click ‘submit’

- County Extension staff, will review all information. If more is needed, members can edit. Once “Approved” by your local county extension office an email will be sent to your family account (example below) A time and date stamp for each animal.



Your animal submission for [redacted] in 4-H has been approved.

Animal - Submitted  
 Created on Feb 4, 2021 5:29 PM  
 Modified on Feb 4, 2021 5:48 PM  
 Submitted on Feb 4, 2021 5:48 PM



Questions, please contact your [local extension staff](#).