**4-H CLUB OR GROUP BUDGET**A budget for each club or group is required for chartering if the club or group accepts or disburses any money.
The budget can be as simple or complex as needed in order for club or group members to clearly understand how
club or group funds are received and spent. All budgets should be approved annually by the club or group membership
 and a copy needs to be provided to the county Extension office.
**4-H CLUB OR GROUP BUDGET
Club OR Group Name:

Start Date to End Date**

 Total Opening Balance:

|  |  |  |
| --- | --- | --- |
| ESTIMATED INCOME (SOURCE, USE, PURPOSE) | BUDGETED | ACTUAL |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

 Total Income $ $

|  |  |  |
| --- | --- | --- |
| ESTIMATED EXPENSES (DESCRIBE) | BUDGETED | ACTUAL |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

 Total Expenses $ $

Closing Balance **$**   **$**

**We certify that this budget was approved by the club or group members on (date):**
President’s Signature and Date:
Treasurer’s Signature and Date:
Club or Group Leader’s Signature and Date: